

MANNINGTREE TOWN COUNCIL

Unapproved

Minutes of the Town Council meeting held in the Community Room Thursday 15th February 2007

101/06 Present: Cllr. L. Lay-Flurrie
Cllr. Hughes-Stanton
Cllr. K. Scott

In attendance: Mr. J. Hyde (Harwich and Manningtree Standard)
Mr. Robeson (planning agent for Tesco plc)
PCSO Howe (part of item 112/06 and item 113/06 only)
Ms. R. Kenneison – Clerk

102/06 Apologies for absence Cllrs. Dew, Edwards, Hoskyns and Streames.

103/06 Minutes of the previous meetings The minutes of the meetings of 18th January December were approved and signed. Proposed Cllr. Scott, seconded Cllr. Hughes-Stanton.

104/06 Declaration of interests Nothing to report.

105/06 Matters arising from the minutes

39/03 Condition of building at 33 South Street The Clerk was asked to send copies of a photograph of the house in its prime to both TDC and Bernard Jenkin MP. **Action: Clerk**

103/05a) Conservation area The Clerk was asked to enquire of TDC when any further information could be expected. **Action: Clerk**

66/06e) Future of Railex site **Item discharged**

66/06f) New market sign This is in place. **Item discharged**

82/06 Public access at Mistley Quay In the absence of any response from the Health and Safety Executive, the Clerk was asked to write again. **Action: Clerk**

92/06b) PCSO patrol locations **Item discharged**

78/06 Town Plan meeting A date in February is being organised. **Action: Clerk**

106/06 Open Session Mr. Robeson introduced himself, and sought clarification of the sequence of events outlined in minute 56/06d).

107/06 To receive reports from representatives on committees

a) Cllr. Scott reported that the Older People's Forum plan to have gardeners available is moving along. from the Older People's Forum that efforts are being made to organise gardening help for the elderly. In addition, he said that there have been delays with the provision of hearing aids.

b) He also reported that the health service and the PCT are trying to work a means of access for disabled people to Manningtree Dental Surgery.

c) Cllr. Lay-Flurrie reported that she had attended a PCSO meeting at Lawford

d) She added that she had also attended a meeting at Manningtree High School about disabled access which was very constructive.

108/06 to approve a standing order for the lease of the Community Room The councillors agreed that once the lease had been signed, a standing order for £200pcm should be put in place. Proposed Cllr. Lay-Flurrie, seconded Cllr. Hughes-Stanton.

109/06 To approve a direct debit for broadband for the Community Room This was agreed; Proposed Cllr. Lay-Flurrie, seconded Cllr. Hughes-Stanton.

110/06 To consider providing a salt bin on the Marketplace Cllr. Lay-Flurrie said she thought there was already some sort of salt bin there and that she would look.

Action: Cllr. Lay-Flurrie

111/06 To approve payment of the following cheques Proposed Cllr. Lay-Flurrie, seconded Cllr. Hughes-Stanton.

Cllr. Scott (equipment for volunteer)	£8.95
Colne Housing (Community Room: rent prior to standing order)	£200.00

And passed for urgent payment: G&G Signs £108.10

112/06 Correspondence

- a) Mrs. Pallet had written to say she attended the Neighbourhood Action Panel and the Council agreed to write to say that we were sorry that she had been inadvertently contacted on our behalf. **Action: Clerk**
- b) The Welcome Home Committee had written to say that we needed to appoint a new trustee for May. For April agenda. **Action: Clerk**
- c) The Clerk was asked to fill out the response form to the East of England Plan, re-iterating the Council's concerns regarding over-development and water supply. **Action: Clerk**
- d) The company managing Maltings Wharf had written to ask if the Council would take over the street lights there. The Clerk was asked to investigate further. **Action: Clerk**
- e) TDC is offering a course regarding Special expenses. The clerk offered to attend if the time was convenient. **Action: Clerk**

The Clerk added that some paperwork had been added to the file: NALC Review of Quality Parish scheme; TDC summons and agenda, new bus timetable; CPRE.

113/06 PCSO Howe's report PCSO Howe apologized for her late arrival; she had been at Wrabness PC meeting. She answered some queries regarding crime in the local area. She said that she was interested in Community Speed Watch, which means that a speed gun could be kept at Mistley Police Station and used by trained volunteers. She needs two volunteers from each parish who are willing to give up an hour a week to the project after four or five hours of training.

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CLERK'S REPORT TO THE MEETING OF 15th February 2007

Report prepared 7th February

39/03 Condition of building at 33 South Street I have contacted TDC and twice left a message.

101/05 Possible site for youth shelter Nothing further to report. I will pursue Telereal.

103/05a) Conservation Area Nothing further to report.

117/05b) Highways matters See letter on file.

126/05 Welcome card and guide book I have tried to find an alternative and will keep looking.

10/06a) Quotes for lighting maintenance Nothing further to report.

24/06 Replacement street light Nothing further to report.

56/06c) Environment Agency works Nothing further to report.

57/06 Running of Community Room I have not yet had sight of the lease, but the broadband connection is now active.

66/06e) Future of Railex Site

Item for discharge

66/06f) New market sign The sign has arrived and should be installed shortly.

78/06 Town Plan meeting The meeting has been fixed for Thursday 22nd February in the Community Room.

81/06 Location of waste bins The relevant officer is difficult to contact; I am leaving messages.

82/06 Public access at Mistley Quay Nothing further to report.

92/06a) Tesco and Railex Site Tesco has opted for the 15th March to make a presentation to the Town Council "to explain the likely programme of community consultation".

92/06b) PCSO patrol locations Apparently the confusion arose because of "patrol codes" which cover not only Manningtree, Mistley and Lawford, but also nearby parishes. I have been assured that the PCSOs we pay for patrol only in the three parishes.