



# MANNINGTREE TOWN COUNCIL

Unapproved

**Minutes of the Annual Town Council Meeting  
held in the Community Room  
Thursday 20<sup>th</sup> May, 2010 at 7.40 p.m.**

**12/10 Present:** Cllr. M. Dew (Mayor) Cllr. E. Edwards (Deputy Mayor)  
Cllr. A. Hoskyns Cllr. P. Hughes-Stanton  
Cllr. L. Lay-Flurrie Cllr. R. Streames

**In attendance:** Ms. C. Tilley (Harwich & Manningtree Standard)  
Mrs. R. Day  
Mrs. W. Saint-James – Clerk

## **13/10 Election of the Mayor (Chairman of the Council)**

Cllr. Dew was elected as Mayor, proposed by Cllr. Hughes-Stanton and seconded by Cllr. Lay-Flurrie. He began the meeting by thanking Cllr. Lay-Flurrie for leading the council with such great enthusiasm over the last 3 years. She had liaised with many groups and linked up with the local community in many ways as well as securing additional funds for the town.

## **14/10 Apologies for absence**

Apologies were received from Cllr. King.

## **15/10 Election of Officers**

### a) Deputy Mayor

Cllr. Edwards elected, proposed by Cllr. Streames and seconded by the Mayor

### b) Representative to Essex Association of Local Councils

The Mayor elected, proposed by Cllr. Hoskyns and seconded by Cllr. Edwards

### c) Representatives to Tendring Association of Local Councils

Cllr. Streames elected, proposed by Cllr. Hoskyns and seconded by Cllr. Hughes-Stanton

Cllr. King elected, proposed by Cllr. Hoskyns and seconded by Cllr. Hughes-Stanton

### d) Planning Committee

It was decided that all councillors should be on the Planning Committee from now on.

### e) Two representatives to the Cemetery Committee

Cllr. Hoskyns elected, proposed by the Mayor, seconded by Cllr. Lay-Flurrie

Cllr. Edwards elected, proposed by the Mayor, seconded by Cllr. Lay-Flurrie

### f) Representative to the Manningtree District Business Chamber

Cllr. Hughes-Stanton elected, proposed by Cllr. Hoskyns, seconded by Cllr. Lay-Flurrie

### g) Representative to the Tendring Older People's Forum

No decision was made.

### h) Representative to the Frankenberg Partnership

Cllr. Lay-Flurrie elected, proposed by Cllr. Hoskyns, seconded by Cllr. Edwards

### i) Representatives to the Stour and Orwell Estuaries Management Committee

Cllr. Hughes-Stanton elected, proposed by Cllr. Hoskyns, seconded by Cllr. Streames

Cllr. Lay-Flurrie elected, proposed by Cllr. Hoskyns, seconded by Cllr. Streames

Cllr. King elected, proposed by Cllr. Hoskyns, seconded by Cllr. Streames

### j) Representative to the Essex and South Suffolk Community Rail Partnership

Cllr. Edwards elected, proposed by Cllr. Lay-Flurrie, seconded by Cllr. Hoskyns

### k) Representative to the Parish Passenger Transport Group

Cllr. Streames elected, proposed by the Mayor, seconded by Cllr. Lay-Flurrie

1) Representatives to the 3 Parishes PCSO Committee  
Cllr. Lay-Flurrie elected, proposed by Cllr. Hughes-Stanton, seconded by Cllr. Hoskyns  
The Mayor elected, proposed by Cllr. Hughes-Stanton, seconded by Cllr. Hoskyns

### **16/10 Minutes of the previous meeting**

The minutes of the meeting held on 15<sup>th</sup> April, having been circulated previously, were approved.  
Proposed by Cllr. Lay-Flurrie; seconded by Cllr. Edwards and signed by the Mayor.

**17/10 Declaration of interests** There were no declarations of interests, however, Cllr. Hughes-Stanton stated that she is no longer a director of Thames Promenade Company Ltd.

### **18/10 Matters arising from the minutes**

**119/06 Proposed Tesco Store** Letters had been received from Bernard Jenkin M.P. in support of a public enquiry. The clerk was instructed to reply to thank him for his interest and noting that a public inquiry was no longer valid. **Action: Clerk**

**101/08 Regeneration of market area** Cllr. Lay-Flurrie had attended the opening of the new market area with representatives of the Co-op and official photographs had been taken. The Councillors decided to postpone the decision regarding seating at NatWest Bank.

**93/09 Adoption of the red telephone kiosk** The Councillors decided to postpone the adoption for now.

**135/09 Village of the Year competition** Cllr. Lay-Flurrie informed the meeting that Howells had donated several plants to the council and volunteers were needed to plant them.

**Action : Councillors**

### **136/09 Articulated lorries in Colchester Road**

**Item Discharged**

**137/09 Acquisition and siting of salt bins** Cllr. Hughes-Stanton had liaised with Jewson and they had agreed to store a salt bin on their premises during the summer if the Council arranged transport. It was agreed that the best location for a salt bin was in front of the sorting office and the clerk was asked to contact ECC Highways to confirm that this was their land and to request that they supply a new salt bin at that location.

**Action: Clerk**

Ian Taylor from TDC Parking Services had confirmed that best endeavours would be made to keep the market salt bin stocked and it will be locked and a key provided to the council. The clerk was asked to request that 2 keys be provided – one each for the council and Market Manager.

**Action: Clerk**

**08/10 Acquisition of a CCTV camera for Market Square** District Cllr. Guglielmi's statement at the Town Assembly that he had found £1,200 towards the security camera was well received. The Mayor also confirmed that TDC would finance a new light at Bendalls Court.

Inspector Griggs, who is investigating additional policing for Manningtree, is keen to discuss the matter with the Councillors. Clerk to arrange.

**Action: Clerk**

**11/10 Correspondence.** Correspondence sent as agreed.

**Item Discharged**

### **19/10 Open Session**

Mrs. Day asked for an update on the Tesco proposal and the Mayor explained that the application had been refused and Tesco will probably appeal.

Mrs. Day also reported that she had discussed the noisy, speeding mopeds with the PCSOs. She had given them the registration numbers and they would follow it up.

### **20/10 Reports from Representatives on Committees**

a). Cllr. Hughes-Stanton stated that Richard Colley from Harwich Connexions will give a talk at the next meeting of the Stour Valley Market Town Partnership. She also confirmed that Manningtree District Business Chamber's Easter competition had been a great success and they were looking for some more promotion ideas for the summer.

b). Cllr. Edwards stated that from now on the report from the Planning Committee should go on the agenda as a separate item. This was agreed.

c). Cllr. Lay-Flurrie had attended the 3 parishes PCSO committee meeting. The PCSO contract was still being discussed but it was hoped that the police Legal Dept would pass it soon. Efforts were being made to recruit Special Constables for Manningtree and staffing levels were currently four plus the PCSOs. Funds for the CCTV may be available from the NAP.

d). The Mayor confirmed that TDC had installed a UV lighting system for the pond that would help to filter the water and this was now running. He also reported that this area would now benefit from some plants.

**Action: Councillors**

### **21/10 To approve the Town Council's accounts for 2009/10**

The Mayor thanked the clerk for preparing the accounts which were unanimously approved, proposed by Cllr. Lay-Flurrie, seconded by Cllr. Edwards.

### **22/10 To discuss renewal of the Town Council insurance**

The councillors accepted a quotation from their existing insurance brokers, WPS Ltd., proposed by Cllr. Lay-Flurrie, seconded by Cllr. Streames.

### **23/10 To discuss a grant for the Friends of Foundry Court Day Centre**

This donation was agreed at £50 as per budget, proposed by Cllr. Hughes-Stanton, seconded by Cllr. Streames and payable in June.

### **24/10 To discuss an application to the Rural Community Council of Essex for a grant to take part in the London 2012 Open Weekend**

Cllr. Streames informed the meeting that the bowls club was participating in this event. It was decided, however, that there was insufficient time for the council to prepare for participation this year.

### **25/10 To approve payment of the following cheques:-**

A & J Lighting Solutions (Repair to street lighting)	£118.38
Community Voluntary Services Affiliation Fee	£10.00
LCR subscription renewal	£13.50
Essex Woodlands (tree for Market Square)	£52.88
Tendring District Council litter bin emptying	£106.22
Cllr. King for Best Village Competition leaflets	£20.00
WPS Limited (Town Council Insurance)	£1,128.97

Proposed by Cllr. Lay-Flurrie and seconded by Cllr. Hughes-Stanton.

### **26/10 Correspondence**

a). The Clerk brought the following matters to the Councillors' attention:

- Update on the Considerate Parking Initiative for comment

**Action: Councillors**

- Letter from local student re. S137 grant. The clerk was asked to reply that regrettably the council was unable to help on this occasion.

**Action: Clerk**

b). Some items of mail had been received post-agenda and included in the circulation wallet:

ECC letter re. litter campaign

Correspondence from student regarding filming in Manningtree;

TDC Forward Plan 104 and agenda for meeting on 25.05.10

Letter from student re. S137 grant

Letter from ECC Highways re. road closure.

There being no further business the Mayor closed the meeting at 9:40 p.m.

Signed.....

Dated.....